

**Graduate School of Public Health
Educational Policies and Curriculum Committee
Meeting Minutes | March 26, 2020**

Present: Cindy Bryce, Mary Derkach, Ying Ding, Patricia Documet, Jim Fabisiak, Eleanor Feingold, David Finegold, Nancy Glynn, Robin Leaf, Karrie Lukin, Josh Mattila, Giovanna Rappocciolo, Kimberly Rehak, Joanne Russell, John Shaffer, Elizabeth Van Nostrand, and Yi-Chuan Yu.

The meeting was called to order at 1:31pm by Dr. Patricia Documet, chair.

Approval of March 2020 Meeting Minutes, All [vote required]

ACTION: The March 2020 meeting minutes were approved.

Educational updates

Dr. Jessica Burke reintroduced the topic of the policy for holding dissertation defenses where one or two participants were located remotely, which was discussed in the March 26, 2020 meeting. In light of all educational activities moving online, she will distribute a document with tips and best practices for conducting online defenses via Zoom.

Dr. Eleanor Feingold announced that summer classes might be 100% online and the S/NC grading option for spring 2020 will be sorted out with the vice provost for graduate studies' office. If needed, PhD, MS, and MPH students have the option to complete graduation requirements by June, and the Dean's Office will cover the cost of the additional credit. Dr. Ying Ding asked how international students on I-20 visas will be affected if they do not graduate in April if they were part-time in the spring term. Eleanor said that she will check with Office of International Studies as soon as possible and that international students might be able to go home and defend remotely.

Accepted Applicants Day

Dr. Cindy Bryce announced that the rescheduled date for Accepted Applicants' Day is still to be determined and that she will be in touch with departments regarding the plans for the event.

GRE update

The committee will wait to vote on removing the GRE admissions requirement until after the ASPPH meeting, which is to be rescheduled and held remotely. Dr. John Shaffer asked if the committee members should see the finalized GRE documents before the May meeting and vote. The EPCC chair and/or educational programs staff will send the updated documents for review prior to the May 7, 2020 meeting.

Dr. Shaffer also asked about testing for current students and relaxing admissions requirements. The Office of Admissions and Recruitment report that missing test scores are affecting 20-30 applicants, WES equivalency evaluations have been delayed, and that testing centers like ETS and Duolingo are now providing options for testing online. This online testing accommodation is not a policy but can be discussed next application season if want to see if any changes will want to be incorporated.

Dr. Nancy Glynn asked if everyone needed to update their syllabi for the term, and it was decided that only changes needed to be documented and in as clear of a way as possible.

Upcoming Meeting(s):

May 7, 2020, 1:30-3:30pm, ~~room 1155~~ ONLINE
June 4, 2020, 1:30-3:30pm, room 1155

July 30, 2020, 1:30-3:30pm, room 1155 [for July and August's monthly meetings] | Deadline to submit fall 2020 new course proposals